

**Board of Public Works and Safety
Regular Meeting Minutes
May 20, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Sherry Phillips offered an invocation immediately followed by the Pledge of Allegiance.

Announcements & Presentations

Fire Chief Henderson read the following letter of appreciation recognizing the life saving efforts of two men, employees of Sunesis Construction who evacuated residents of an apartment building on North Main Street that caught fire.

May 20, 2013

To: Sunesis Construction
From: Franklin Fire Department
Re: Letter of Appreciation

On Monday morning May 13th at approximately 1045 hours we at the City of Franklin Fire Department were called to a working apartment fire at 399 North Main Street. From all accounts the fire was managed by our fire crews and contained to the involved apartment. There were no injuries to civilians or to our fire crews responding.

However, this area of the City where this call took place is heavily involved in a renovation project. This has presented some unique challenges that we and the construction crews involved have to manage on a daily basis to keep this City safe. Please accept this letter as our gratitude for the efforts of the Sunesis Construction Crews working and responding to this particular call for the following reasons:

- 1) The onsite construction crews led by Soloman Martin and Jeff Paulshock responded quickly to alert the neighbors and other occupants of the adjacent and down stairs apartments. They recognized the danger and put themselves in harm's way to make sure the apartment was evacuated, thus eliminating one of our biggest hurdles for this operation.
- 2) The fire crews responding executed pre-determined alternate routes of access to stage apparatus in place to suppress the fire.

- 3) The onsite construction crews continued to assist us with the moving of equipment and providing access for other equipment and personnel to help our efforts.
- 4) Working together both crews helped mitigate and avoid any further harm or injury during this difficult situation.

Our thoughts and prayers go out to those living in the apartment house and their loss of their personal belongings, but the fact remains that we are grateful for their quick actions of the Sunesis Construction Crews and hope we foster this relationship as this project unfolds to keep it smooth and safe.

Respectfully Submitted,
John D. Henderson
City of Franklin Fire Department

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 06, 2013
2. Board of Works Claims.
 - #051113 Sewer Utilities in the amount of \$4,184.44
 - #051213 RDC Utilities/Contracts in the amount of \$5,124.00
 - #051013 BOW Utilities in the amount of \$96,486.62
 - Payroll in the amount of \$310,115.62
 - Monthly Payroll in the amount of \$4,231.22
 - Payroll Overtime in the amount of \$55.11
 - Payroll Overtime in the amount of \$335.60
 - Payroll Overtime in the amount of \$481.28
 - #051913 Sewer Utility-General Obligations in the amount of \$12,613.72
 - #052013 BOW General Obligations in the amount of \$89,410.51
 - #051813 Sewer Utilities in the amount of \$735.60
 - #052113 RDC Utilities/Contracts in the amount of \$85,979.63
 - #051713 BOW Utilities in the amount of \$117,946.73

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request for Release of Cumberland Commons Section 2 - Subdivision Performance Bonds #5024436, #5024437, #5024438, #5024439, #5024440, #5024441 & #5024442 - Tabled from previous meeting - City Attorney Gray stated that this request to release bonds came up at the last meeting. She stated that since then we learned that the City expended money to repair and pave some of the streets in this subdivision so there is a question as to whether the bonds should

be released. Mr. Barnett made a motion to table until the meeting to be held on June 17, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The matter was tabled.

New Business

Request Approval for "Run for Rex" race on July 27th at 8:00 a.m. – Mr. Jeff Powers came forward and stated that this is the 6th year for this particular event. He stated that part of the run will use trails adjacent to the cemetery. Parks Superintendent Orner asked Mr. Powers to contact him a few days prior to the event to make sure that no funerals are taking place on that date and time. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Consultant Contract to Perform Bidding & Construction Services - City Engineer Underhill presented a contract from Wessler Engineering titled Amendment #1 to Agreement between the City of Franklin, Indiana and Wessler Engineering, Inc., for Alley Drainage Improvement Project (east of Main Street and north of Jefferson Street). The proposed amendment addresses services not included in the initial agreement signed by the BOW on February 16, 2012. Mr. Underhill explained that the proposed amendment includes services needed to complete the alley project. Article II Scope of Basic Professional Services included two separate articles identified as Article D. Bid Phase, and Article E. Construction Site Visits. The listed charges for these proposed services were \$5,200 for the Bid Phase and \$6,000 for the Construction Site Visits. The original contract did not include either. A discussion was held. Mr. Swinehamer made a motion to approve amendment #1 to the Wessler Engineering agreement, and authorized the Mayor to sign on behalf of the Board. The motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried

Other Business

Request to File Property Tax Lien - Unkempt Property - Clerk-Treasurer Janet P. Alexander presented a request to file liens for mowing and clean-up of properties that were in violation of the City's ordinance and have not paid for the work performed. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Ray's Trash Report for April 2013 – No one from Ray's Trash Service was expected to appear. The Clerk-Treasurer stated that the reports provided were for informational purposes only.

Department Reports / Staff Reports

Parks and Recreation - Superintendent Chip Orner reported the following:

- The Family Aquatics Center is officially finished and the ribbon cutting ceremony will be held Friday, May 24 at 10:00 a.m. The public grand opening will take place Saturday, May 25 at 10:00 a.m.
- The renovated fitness center is complete and opened to the public.
- The parking lot expansion was completed today.
- Province Park roadways have been repaved. The section from Monroe Street to Home Avenue was paid for and completed by Duke Energy

Mr. Orner stated that the next project, a parking lot expansion, will begin May 30 at Blue Herron Park. He also stated that Greenlawn Cemetery roads will be paved this summer.

A discussion was held.

Community Development – Director Krista Linke reminded the Board Members and everyone present that Strawberries on the Square and the Lions Club Fish Fry will take place this Friday May 24th.

City Engineer Travis Underhill updated the Board on the progress of the North Main Street project. He stated that curb installation should be wrapped up soon to be followed by paving, installation of sidewalks, landscaping, and street lighting. The target completion date is November.

Mr. Underhill stated that the City Hall parking lot project includes several large concrete boxes that are landscape features, and that the sidewalk crew started this morning. Mr. Underhill stated that he has kept business owners informed and has given them 30 day notice about what is coming up. He expects the majority of the sidewalk to be completed before June 3. Mr. Underhill also stated that the entire parking lot project should be completed by the end of June. He reported that the new Code Compliance Officer Dave Walters started working last week. He also reported that the street sign inventory is done and that the project will be bid out in September and could be completed by the end of October.

Clerk-Treasurer Alexander stated that the adjustors from One Beacon Insurance inspected all City owned buildings that were damaged by the hailstorm April 17. They have stated that the repairs to the Police Department / Street Garage building will cost \$75,000.

Clerk-Treasurer Alexander told the board that she had been approached by our new taxi service Super Yellow Cab about increasing our rates due to the cost they must pay for insurance coverage to meet city requirements. Ms. Alexander read the rates for Greenwood Taxi Service. Our most recent ordinance establishing these rates is from 2001.

Mr. Sandhu from Super Yellow Cab asked the BOW to ask Council to approve an increase in rates and thanked them for issuing his franchise license. Mr. Sandhu also commented on issues related to Franklin Taxi. City Attorney Gray stated that the Sheriffs Department has spoken to Franklin Taxi and warned them about operating without a permit. Mayor McGuinness stated that he does not have a problem recommending the increase of rates to City Council once Ms. Gray has produced a new ordinance. Mayor McGuinness made a motion to have the city attorney bring back an ordinance to the City Council that addresses outstanding issues, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Adjournment

As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 5:49 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 05/30/2013

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer